<u>Step 1</u>:

Log in to your Parent Portal by going to <u>https://mistar.oakland.k12.mi.us/saultschools/ParentPortal/</u> or by using the *Q ParentConnection App* on a mobile device. If you do not know your PIN and/or Password, please email <u>sas-homeconnection@eupschools.org</u>.







Page 1 of 7

<u>Step 2</u>:

Once you have logged in, Select *My Information*.

If you are using the mobile device app, please select the black box with 3 lines that is located in the right-hand corner. Then select *My Information*.





<u>Step 3</u>:

Select *Register Now* (next to your student's name).

If you have multiple students enrolled at Sault Area Public Schools, please complete an Impact Aid Form for each student.

Return to Parent Portal Main Screen	Information Review
+ Contact:	Register Now
+ Parent/Guardian Verification	
+ Contact:	Register Now
+ Parent/Guardian Verification	N
+ Student:	Register Now
+ Upload Documents	
+ Impact Aid	
+ Title VI Ed 506 Student Eligibility Verification	
+ Student:	Register Now
+ Upload Documents	
+ Impact Aid	
 Title VI Ed 506 Student Eligibility Verification 	



<u>Step 4</u>:

Select Impact Aid.

If you are using the mobile device app, please select the down arrow in the yellow box and select *Impact Aid*.

1:34 🍽 🗄 🖾 盟 畿 🏶 🛛 📲 🖬 🖓 🕾 🖬		
Sault St. Marie	Ret Back to School Packet Main Screen Reset Submit Information Update for Student	agged as Pending until approved and accepted by appropriate school personnel.
Back Information Review	Uplo, Documents	
Return to Back to School Packet Main Screen Res	Impact Aid Title VI Ed 506 Student Eligibility Verification	
Submit	Upload Documents For Document Information Documents Uploaded and Pending Processing by the School Document Date: Document Date	
Note: Highlighted fields are required. All changes will be flagged as n approved and accepted by appropriate school personnel.	No Pending Documents Document States	
Upload Documents	Add Title:	
Upload Documents for	File _ Choose File _ No file chosen File Type:	
Documents Uploaded and Pending Processing by the School	Notes:	
No Pending Documents		
Add		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
Patum Reset Submit		I



<u>Step 5</u>:

Please complete the form.

Return to Back to School Packet Main Screen Reset	Submit Information Update for Student	Note: Highlighted fields are required. All changes will be flagged as Pending until approved and accepted by appropriate school personnel.	
Upload Documents Impact Aid Title VI Ed 506 Student Eligibility Verification	IMPACT AID 2021-2022		
	Sault Area Public Schools seeks your cooperation in completin federal government. Please provide the following information	ng the 2021-2022 Impact Aid Survey form. We use this information to apply for grant funding from the as of October 6, 2021.	
	For your information:		Ē
	Civilian Employment Information		
	Please complete this section if the parent/guardian with whon this form are the names and addresses of local employers wit	n the student resides was employed on federal property <i>on the survey date</i> listed above. Listed on page 3 of the offices on federal property.	
	If your employer is not listed and you report to work on feder that a physical property address is required for us to verify th	al property, please complete all boxes in this section so we can verify the federal property status; please note ne federal status of the property.	-
	Uniformed Services Information		
	Please complete this section if the parent/guardian with whon listed above. Branch of serivce and rank are required informa Coast Guard.	n the student resides was on active duty in the Uniformed Services of the United States on the survey date ation when completing this section. Copies of active duty papers are required unless you are serving in the	
	Foreign Military Information		
	Please complete this section if the parent/guardian with whon date listed above. All five boxes of information are required w	n the student resides was an acredited foreign government official and a foreign military officer on the survey then completing this section.	-
	Summary		
	We are required to obtain this survey form for every student i Elementary and Secondary Education Act), which provides fur federally owned property where parents live and/or work can	in our district in order to be eligible for federal funds under the Impact Aid Program (Title VII of the nding to school districts where federally owned, non-taxable property is located. Tribal property and other not be taxed for school operating millage. Fedeal funds help compensate for this loss of local tax revenue.	-
	We appreciate your cooperation in completing and submitting convenience, if you have any questions regarding this form.	this form as soon as possible. Please contact Angela Love at alove@eupschools.org or 906-632-5662 at your	
			-



<u>Step 6</u>:

Once you have completed the form, please make sure you *electronically sign* and *date* your form.

Final Steps:

- 1. Please type your name in the box to certify the typed information is accurate and complete as of October 6, 2021.
- 2. Select the completion date.
- 3. Submit completed form.

Parent Electronic Signature:]			
The Window Into Your Student's Day at School				

<u>Step 7</u>:

Once you have signed and dated the form, scroll back up to the top of your screen and click *Submit*.





Please complete the Native American 506 Form if your student(s) meet the criteria and if you have not already completed one for your student(s).



Page 7 of 7